

Windows 10 Orientation



Summer 2018

What's New?

- Upgraded from Windows 7 to Windows 10 computer image and memory upgrade.
- Upgraded from Microsoft Office 2010 to 2016.

Other Items to note

- Microsoft Picture Manager is no longer available for free so images can be viewed or edited with Photo Gallery, GNU Image Manipulation Program (GIMP) or Paint. You can change the default to any of these applications you prefer by right clicking on an image, selecting “Open with”, then “Choose another app” and check the “Always use...” box and click OK.
- The Windows Calculator app is not currently available (following an update), we are working to find a way to package it and push it back out to all devices.

The new Start Menu

The Start button

In the lower-left corner, it puts what you need at your fingertips.

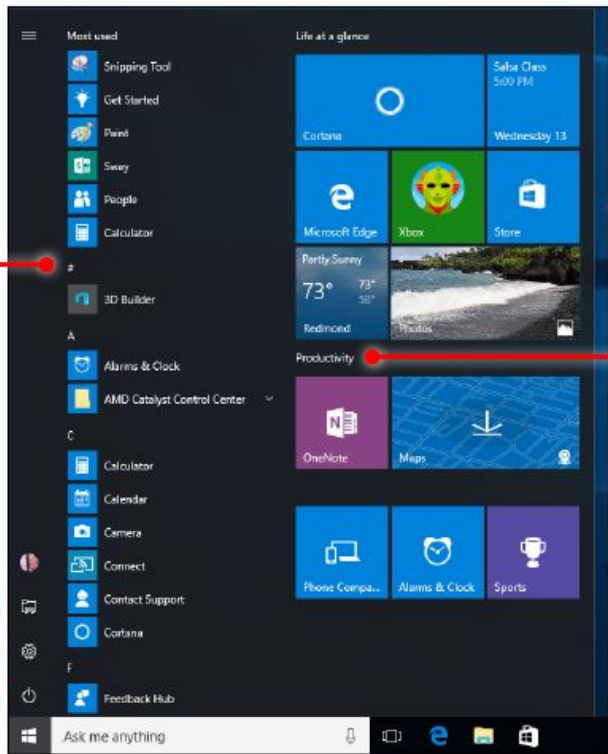
Browse every app

Find files

Personalize settings

Make the defaults even better. Monitors, networks, printers, and more.

Turn the PC off



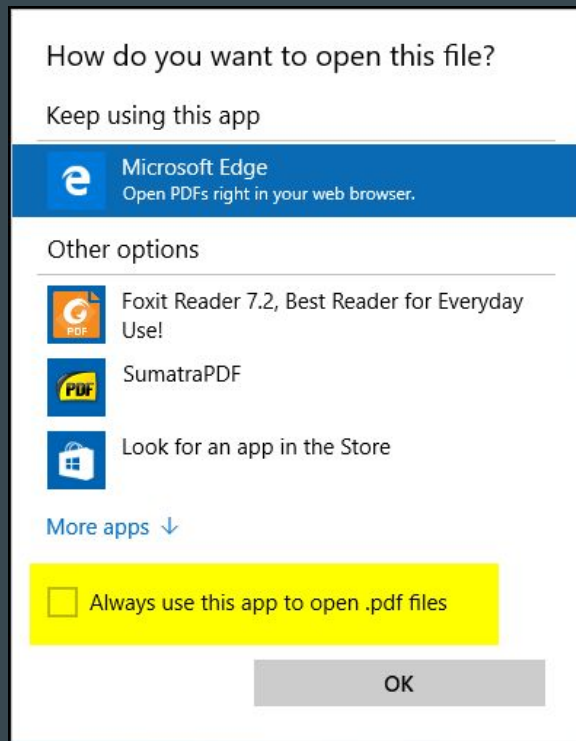
Use an app all the time? Pin it

Press and hold (or right-click) an app, then select **Pin to Start**.

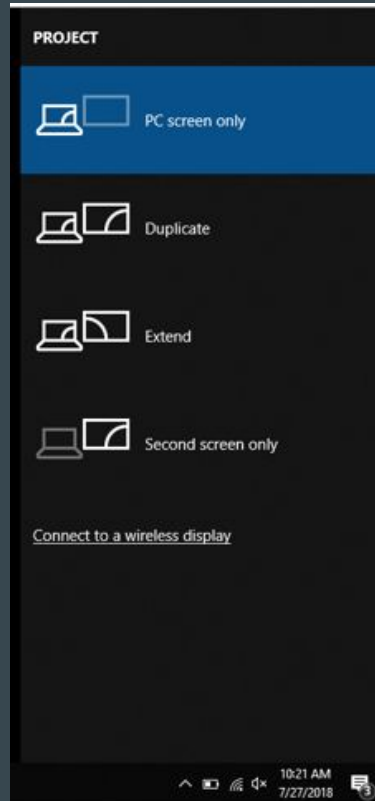
Group apps

Drag apps into groups, press and hold (or right-click) to resize, and select the title space to give the group a new or better name.

Change Default Program “open with”



Change Second Display



Action Center

Action center

Check your mail

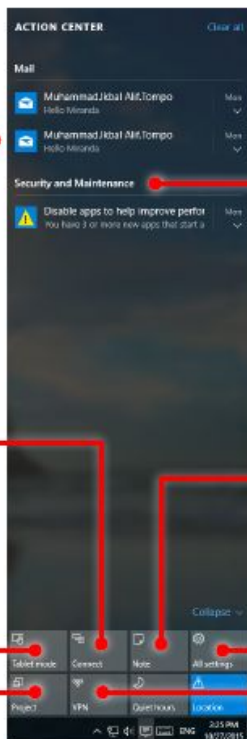
Scan your recent messages and reply right from here instead of opening your mail app.

One-click connections

Connect to a Bluetooth radio, Miracast TV, or WiGig dock.

One-tap switch to tablet mode

Project to a screen with a tap or click



Clear everything at once

Old news? Clean house with a single tap or click.

See if your PC needs attention

Open OneNote on the double

Get to all the settings

Connect to your network

VPN

VPN

VPN



Add a VPN connection



D105 VPN

Advanced Options

Allow VPN over metered networks



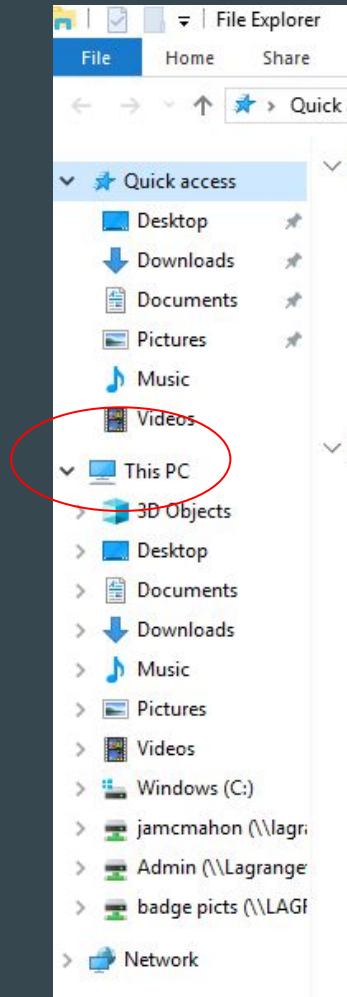
On

Allow VPN while roaming

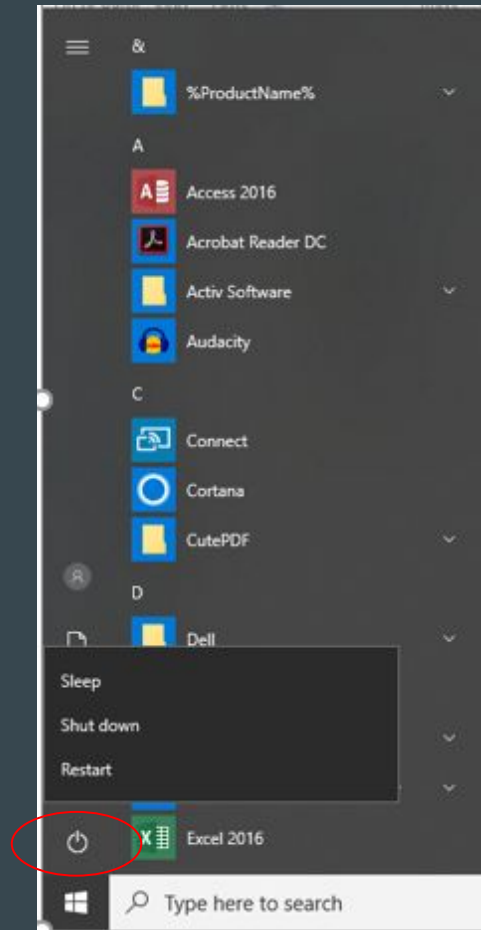
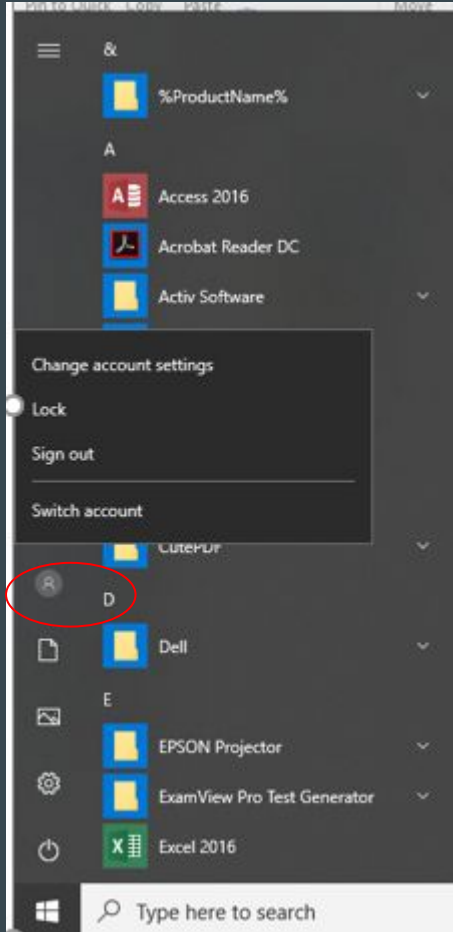


On

File Explorer



Sign Out/Lock or Restart/Shutdown



Additional Information



17 Minute Beginners Guide Video

<https://www.youtube.com/watch?v=8d9FY3LpR4E>