

SEVENTH AVENUE SCHOOL PTO MEETING MINUTES



DATE: May 9, 2024 7:00 p.m.

LOCATION: Seventh Avenue School Library

I. Call to Order & Introductions

II. President's Report

- A. Candice shared a Thank You note to PTO from Mrs. Hill and also expressed gratitude to the Board Members and Coordinators/Committee leads who have executed on some big items lately – e.g., Kindergarten welcome bags, Teacher appreciation, Yearbook
- B. Sunshine Grant Follow Up - Candice will be placing orders this week
- C. School Toolbox/Class Supply Lists - Information on School Toolbox ordering has been sent home, and Candice will forward the standalone lists so that we can post on the SASPTO webpage.
- D. Preliminary Planning 2024-25 School Year
 - Candice will schedule a Board meeting for over the summer to engage in an in-depth planning session.

III. Principal's Report

- Reminders about the countdown theme days.
- Wed., 5/15, PTO will be providing popsicles
- Provided additional thank-yous regarding teacher and staff appreciation.
- Erin recapped previous announcements regarding teacher shifts due to drops in enrollment.

IV. Teacher's Report

- Mrs. Chadwick thanked again on behalf of the teachers for all of the teacher appreciation week items.

V. Other Officer Reports

A. Secretary

- *Action Item* – Additional spend of approximately \$6500 was approved for remaining Sunshine Grant items
- *Action Item* – Election of 2024-25 Officers. On a motion properly made and seconded, the following slate of nominees was approved by vote of majority present.
 - President – Candice Barrett
 - First VP – Benny Misimi
 - VP Ways and Means – Jean O'Brien
 - VP School Support – Jennifer Burrows
 - Secretary – Meredith Coley
 - Treasurer – Patricia Williams
- In addition, Michelle Villar will serve as Volunteer Coordinator

B. Treasurer

- We have completed spending the Shuffle Funds. Auction Party sign-up parties are still being purchased, so additional funds are still coming in.

C. School Support

- Teacher Appreciation Week – Ann Marie sent report in advance with extra Thank Yous for all who have assisted with the week's events.

D. First VP

- Yearbook has been completed.

E. Ways & Means – No report this meeting.

VI. Discussion Items / New Business

A. Past Events

- Fun Lunch was successful.

B. Upcoming Events

- Field Day & Family Picnic
 - Maggie and Maura provided an update. Obstacle course has been ordered. Dunk tank again.
 - We will need a field day volunteer sign up. Maggie to provide list of needs for games and Candice will create sign up, including volunteers for lunch.
 - Re: lunch planning – 195 kids, 30-35 teachers, last year – 300 hot dogs; 20 watermelons. (This year, 275 hot dogs + 25 watermelons.) We will need to get napkins, plates.
 - Color shirts
 - a. K – yellow
 - b. 1 – red
 - c. 2 – green
 - d. 3 – orange
 - e. 4 – blue
 - f. 5 – pink
 - g. 6 – tie dye class shirts
- Sixth Grade Celebration
 - Maura developed a summary/checklist for future sixth grade picnic planners
 - 24 graduating families.
 - Maggie and Maura will let Candice know if they need volunteer help, so we can send out a sign-up.
- Kindergarten Graduation
 - Will be held in the gym. Benny has purchased a banner and balloons. Can also hang back drops. The room moms are coordinating some kind of treat.

C. Open Floor

- Garden is being planted next week. Lauren McGuire is helping out and will plan to take over next year.
- Kona Ice is coming on the last day of school from 3-4pm.
- Summer Board planning session – July 11.

VII. Adjourn